



# BARN F.A.Q



## **What is included in the room hire fee?**

Our room hire included the hire of the Barn, staffing costs, burgundy house linen, use of in-house centrepieces (cute log slices with candles & vase of gypsophila), table numbers, wooden cake stand & knife, lockable wooden card box, tables, chairs, cutlery, glassware, heat light power, cleaning.

## **What deposit do you require?**

A non-refundable deposit of £500 is required to secure the barn.

## **What happens to my deposit?**

The amount of your deposit will be taken off the final bill.

## **Do you cater for special dietary requirements?**

Absolutely – we pride ourselves on it! If you have a guest who has a particular allergy, intolerance, vegetarian, vegan etc we'll be able to cater for them separately. For Coeliac's many dishes are already Gluten free, many others can adapt to be. Please inform us of their requirements then we'll send you some suitable options.

## **Do you have a Children's Menu?**

Yes, children are welcome to order a half portion of our Menu's or we have a specific "Children's Menu" too, so plenty of choice for the little people!

## **Do you allow devices such as iPads at the table?**

We do allow Ipads/tablets at the table, however in order to not cause disruption to fellow diners ask that headphones are used so no sound is heard around your table.

## **How will the tables be laid/table plan?**

When you have a meeting with our events team, they will talk you through the various layout options and be able to recommend one for your preferences. There are many options, depending on your requirements and we have tables which will host up to 12, so you don't need the headache of working out identical numbers on you tables!



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## **Do tables have linen on them and are chairs covered?**

Burgundy linen is included in the room hire fee, which will match the banqueting style chairs or you can choose White or Ivory linen, charged at £15 per table (both include matching napkins), chair covers are priced at £4.50 per chair and come with a bow, with around 70 different colours to choose from. These items need to be ordered a minimum of 14 days before the event.

## **Can we bring in a cake?**

We are happy for you to bring in your own cake as long as desserts are still being purchased. If dessert is not being purchased and the cake is replacing Dessert we will apply a "Plating Fee" of £2.95 per person.

An alternative would be for our chefs to make a cake for you, we'd need a minimum of 2 weeks' notice. We can offer a Vanilla Sponge "Naked Cake" or "Semi Naked Cake", decorated with Cream, Berries, Gypsophilia. The size of this is based on the number of guests, between £149 - £249

## **When do you need the pre- order by?**

We like to have your pre-order by your final meeting, around 4 weeks before your event, unless otherwise agreed. We understand that if your event is a little last minute we can be more flexible, please discuss with a member of the team. Please note that if you are choosing a Menu with "options" for your guests we do require a list of all guests choices, per table and for you to write their choices on the back of guests name cards

## **Can we bring in our own decor?**

Absolutely, if you want all your own décor or to mix and match it with what's included, just let us have them beforehand, we can have it put out exactly where you want it ready for guests arrival. The other things we don't allow are balloons (which get lodged in the ceiling if they come loose from their weights), bubbles, confetti cannons, Chinese lanterns or items stuck directly onto the metallic walls, although there are plenty of hooks dotted around the hang things from.



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## **Is the Barn friendly for guests with Mobility issues?**

The Barn has a ramp for guests who need disabled access and our ladies toilet doubles up as disabled toilet also.

## **Where do guests park?**

We have 2 car parks – the main Car Park is on the front, and ‘over flow car park’ at the back of the Barn – this can be accessed by leaving the main car park at the exit and taking an immediate left, and another immediate left at the red post box.

## **Do you have rooms available?**

We have 10 bedrooms within the Hotel. Rooms are subject to availability, so if you require rooms please let us know as soon as possible. It is always cheaper to come direct to us rather than through a third party and attached to the email is an e-brochure, should you wish to forward this on to your guests.

If we cannot accommodate you here, we can advise you of other Hotels within a 5-10 minute taxi ride or simply put our postcode (TF11 9EE) in to Google or a Third Party booking agent such a booking.com

## **Will there be a minimum spend set for my function?**

This will depend on your chosen date and will be agreed in writing before you pay your deposit, so that there is complete transparency.

## **What happens now?**

Once you have confirmed your booking and paid your deposit, please let us know when you would like to come in for a meeting to discuss all the options and requirements for your party. We have useful documents to help you plan, such as table plan templates, accommodation grids etc, which we can email over to you after your meeting.